

## **American Society for Photobiology Code of Ethics Policy**

The following rules and standards of conduct have been developed for the safe and efficient operation of the American Society for Photobiology (further know as ASP) and for the benefit and protection of rights and safety of all. ASP officers, councilors, executives and editors are expected to observe the highest standards of professional conduct at all time, while engaged in ASP business.

- Obey all laws, rules and regulations governing our society.  
ASP is subject to federal laws and regulations and the laws and regulations of the District of Columbia. It is the policy of the ASP that all laws, rules and regulations are complied with fully and completely. If it is unclear whether an action or activity is a legal or ethical violation, contact the ASP's president for advice. Any incident or situation that violates the law or this policy should be immediately reported to the President and or Executive Director.
  
- Be honest, truthful, fair and trustworthy in all ASP activities and relationships.  
ASP expects each officer, councilor, editor and executive to treat members, suppliers and fellow officers, councilors, editors and executive with respect and honesty. This includes providing information that is accurate, complete, objective, relevant and understandable.
  
- Avoid all conflicts of interest between society business and your personal affairs.  
All society officers, councilors, editors, and executive office are expected to act with total objectivity with regard to ASPs business. Accordingly, it is improper for an ASP officer, councilor, or editor to be in a position where their personal interests conflict, or appear to conflict with ASP interests. ASP officers, councilors, editors or executive office should not use their position with ASP to influence ASP or others for their personal benefit. If someone believes a conflict of interest has developed or may develop, it should be promptly reported to the ASP president of an ASP officer.
  
- Promote fair employment practices for all ASP employees.  
ASP supports and adheres to laws and regulations dealing with fair employment practices. Employment discrimination in the workplace based on sex, race, age, religion, national origin, or sexual preference will not be tolerated.
  
- Promote an ethical culture for all ASP officers, councilors, editors and executive office.  
ASP expects all of its officers, councilors, editors and executive office to conduct themselves ethically at all times and to encourage and support that behavior in their fellow officers, councilors, editors and executive office.

Violation of the ASP Code of Ethics and Conduct may subject an officer, councilor, editor or the executive officer to disciplinary action up to and including dismissal.